

Chapter-2 (Manual-1)

Particulars of Organization, Functions and Duties

2.1. Objective/purpose of the Jorhat Medical College:

- a) Education & Research in Medical Sciences-
with efforts to bring the standard of Medical Education to the top level
- b) Education and training in other allied courses like different Nursing courses, and paramedical courses.
- c) To provide better and advanced treatment with latest technology to the suffering community- covering prophylactic, curative and rehabilitative medical care.
- d) Social services of various nature.

2.2. Mission/ Vision Statement of the Jorhat Medical College:

To bring healthcare nearer to the people, to see smiling healthy faces.

2.3. Brief history of Jorhat Medical College and context of its formation:

Jorhat Medical College-*the beginning:*

After the establishment of Assam Medical College, Dibrugarh on 3rd Nov, 1947, Gauhati Medical College, Guwahati on 20th Sept, 1960 and Silchar Medical College, Silchar on 15th August, 1968; the State Government had not established any new Medical College and thereby created a big vacuum in the Health Care delivery system. The Government realized that the number of graduate and postgraduate doctors produced was totally inadequate for the needs of the State and there was acute shortage of doctors to man the health establishment in the primary and secondary sector of the State.

It was in this scenario, the Government of Assam, under the inspiring and farsighted leadership of Hon'ble Chief Minister Sjt. Tarun Gogoi and with the dedicated and untiring efforts of Hon'ble Minister of Health & Family Welfare, Govt. of Assam, Dr. Himanta Biswa Sarma, decided to establish three new medical colleges at Jorhat, Tezpur and Barpeta in the state of Assam in 2005 so that these medical colleges would go a long way towards meeting the need for trained human resources in all spheres of health care delivery in the state.

Jorhat was selected as a site for a new medical college to bring advanced and state-of-the-art medical education and tertiary health care facilities to middle Assam, the area between Guwahati and Dibrugarh. It has been thought that this medical college at Jorhat would cater to the health care needs of about 1.2 million population of Jorhat with three subdivisions at Moriani, Titabar and the famous river island Majuli. Besides these, the Jorhat Medical College would also cater to the healthcare needs of the neighbouring four districts of Sibsagar, Golaghat, Karbi Anglong and Lakhimpur. It will also benefit patients from the neighbouring states of NE India namely Nagaland and Arunachal Pradesh.

In order to facilitate rapid development and an atmosphere of working autonomy, the Government of Assam formed for the new medical colleges. In Jorhat "Society for Medical Education, Jorhat", under the Chaimanship of the Hon'ble Chief Minister Sjt. Tarun Gogoi, was formed and registered by the Government and was entrusted with the task of establishing the medical college.

Meanwhile the Government of Assam appointed Dr. Dhrubajyoti Borah, Professor of Medicine, Gauhati Medical College as the first Principal of the Jorhat Medical College, Jorhat. Shouldering the big responsibility, Prof. Dhrubajyoti Borah joined as the Founder Principal of Jorhat Medical College on With the formation of the Society for Medical Education, Jorhat and under the able guidance of Prof. Dhrubajyoti Borah the process of establishment of the college progressed satisfactorily.

To build up an integrated campus capable of housing the necessary infrastructure the Government of Assam decided to acquire land from private owners for the college. Accordingly 62 bighas of private land was acquired at a cost of Rs. 5.47 crores by the Jorhat district administration. The land was formally handed over to the college authorities at a public function held on 19 February, 2008 and presided over by the Hon'ble Minister of Health & Family Welfare, Govt. of Assam, Dr. Himanta Biswa Sarma. The amounts due to the

owners of the land were paid on the spot. The process of land acquisition was completed in an amicable atmosphere.

The “Bhumi Puja” to start construction works at Jorhat Medical College was performed on 1st June, 2008.

On the auspicious day of 25th August, 2008, Hon’ble Prime Minister of India, Dr. Manmohan Singh laid the foundation stone of Jorhat Medical College, Jorhat.

Through National Competitive Bidding Architect Consultants were appointed on behalf of the Society for Medical Education, Jorhat by the State PWD department. The architect M/s Hospitech Management Consultants Pvt. Ltd. were entrusted with preparation of the concept plan and master plan for the college. With the approval of the plans and drawings by the authorities, the construction works have been started and are going on in full swing.

On 12th October, 2009, Hon’ble Chief Minister of Assam, Sjt. Tarun Gogoi inaugurated the Hospital wing of the Jorhat Medical College

2.4. Duties of the Jorhat Medical College:

- a) Teaching and Research in Medical Sciences- Graduate (MBBS) and Post Graduate courses and various nursing and paramedical courses.
- b) To provide better and advanced treatment to patients- prophylactic, curative and rehabilitative services through its teaching hospitals.
- c) To provide other training courses: like-
 - i) Three years G.N.M. Training Course.ii) One and a half year A.N.M. Training Course.iii) One year Laboratory Technicians’ Training Course.iv) One year Radiographers’ Training Course.v) One year E.C.G. Technicians’ Training Course. vi) One year Physio-Therapists’ Training Course.

2.5. Main activities/functions of Jorhat Medical College:

- a) Teaching of graduate (MBBS), post-graduate and other trainee students by arranging lecture classes, practical classes, clinics, tutorials, group discussions, seminars, symposia, guest lectures etc.
- b) To organize counseling for admission into graduate (MBBS), postgraduate and other courses and conduct various examinations of its affiliated university.
- c) Rendering advanced speciality and superspeciality treatment to a large no. of patients through its outdoor, indoor, 24-hours emergency & casualty services, Operation Theatre, Laboratory, Blood Bank, Radiological services, carrying out of post-mortem examinations etc.
- d) Holding of various sporting events, Promote music and other forms of arts & culture amongst the students and its faculty in order to have all round development.
- e) Publication of the Journal of the Jorhat Medical College every year promoting scientific and literary talents of the students , faculty and others.
- f) Various forms of Social services.

2.6. List of services provided by the Gauhati Medical College with a brief write-up on them:

1) Education & Research:

A) Graduate Education

- **Degree Awarded:** M.B.B.S.
- **Duration of the Course:** Five and a half years, which includes one year internship.
- **Major subjects:** Anatomy, Physiology, Biochemistry, Pharmacology, Pathology, Microbiology, Forensic & State Medicine, Community Medicine, Medicine, Surgery (which includes Orthopedics), Pediatrics, Obstetrics & Gynecology, Ophthalmology & Otorhinolaryngology.
- **University Of Affiliation:** Dibrugarh University, Dibrugarh, Assam.
- Medical Council of India **permits MBBS Degree.**
- **Total Number of under graduate admissions per annum:** 100.
- **Method of Selection:** Entrance test conducted by All India and State level selection bodies.

B) Post Graduate Education:

In the course of time the college will develop as a Post Graduate college with courses in different specialities.

2) Hospital Services:

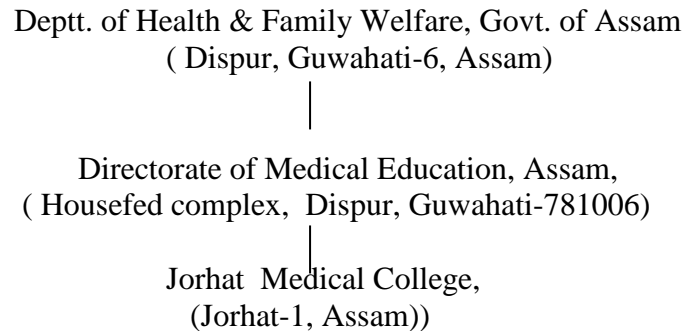
Out Patient Department(OPD) Services, Indoor Services, Emergency Services, Various Laboratory Services, Radiological Investigations, etc are extended in its hospital.

The Jorhat Medical College shall have a 500 bedded ultramodern hospital that shall incorporate the following:

- A full fledged scientifically designed out patient complex for all departments with adequate waiting space for patients and attendants.
- An Emergency wing designed and equipped to deal with all cases of casualties, trauma, accident, and medical emergencies.
- A full fledged diagnostic setup with round the clock central laboratory capable of performing all tests.
- Ultramodern imaging facilities under department of Radio diagnosis and Imaging with X-ray, Ultrasound , Doppler, CT Scan and MRI Scan facilities.
- A state of the art OT complex with modular OTs, CSD, recovery facilities.
- An Intensive Care Section having ICU, ICCU, NICU, PICU and dialysis.
- Spacious wards, treatment rooms and facilities.
- Modern kitchen.

Visit Website <http://jmch.org.in> for details of hospital services.

2.7. Organizational Structure Diagram at various levels namely State, directorate, region, district, block etc. :



2.8. Expectation of the public authority from the public for enhancing its effectiveness and efficiency:

- a) Public should make full use of the facilities provided by the Jorhat Medical College,
- b) While availing the facilities everyone should see that the institution remains neat and clean and any of its public property is not damaged,
- c) Invite valuable suggestions and constructive criticism from the public for enhancing its effectiveness and efficiency.

2.9. Arrangements and methods made for seeking public participation/contribution:

- a) Holding of public meetings involving all sections of the public .
- b) Use of various information media like News papers, TV, Radio, Internet website (<http://jmch.org.in>), etc,
- c) Display of banners, posters and distribution of booklets etc.
- d) Celebration of its foundation day every year and appraise the public about its progress, shortfall etc
- e) Publication of the Journal of the Jorhat Medical College every year ventilating its scientific and literary activities and also including writings from prominent citizens.
- f) Arrange street processions with play cards and distribution of leaflets, hold street corner meetings and drama etc involving various celebrities to appraise the public about AIDS, Blood Donation, Eye Donation etc.

2.10. Mechanism available for monitoring the service delivery and public grievance resolution:

- a) College Council Meetings,
- b) Governing Body Meetings,
- c) Hospital Management Society Meetings,
- d) Annual Meeting of students, faculty and public,
- e) Examining various records of the hospital and college sections,
- f) Meetings convened from time to time by the Principal-cum- Chief Supdt, involving HODs and other faculty, students, guardians and other sections of the public.
- g) Placement of complaint/suggestion boxes at various places of the institution and examination of the complaints/suggestions etc.

2.11 Address of the main office and other offices at different levels:

- A) Office of the Principal-cum-Chief Superintendent,
Jorhat Medical College
P.O.: Jorhat
PIN: 785001
- B) Office of the Superintendent,
Jorhat Medical College Hospital,
P.O.: Jorhat,
PIN: 785001
- C) Office of the Director of Medical Education, Assam
Housefed complex,
P.O.: Dispur, Guwahati, Kamrup, PIN: 781006.
- D) Office of the Commissioner & Secretary to the Govt. of Assam,
Deptt. of Health & family Welfare,
P.O.: Dispur, Guwahati, Kamrup,
PIN: 781006.

2.12. Morning hours of the Office: (As per the office hours of the Govt. of Assam offices):

- A) Office of the Principal-cum-Chief Superintendent,
Jorhat Medical College: **10.00 AM**

Closing hours of the Office:

- A) Office of the Principal-cum-Chief Superintendent,
Jorhat Medical College: **5.00 PM**

The Principal's office remain closed on all Sundays, Second & Fourth Saturdays and Govt. of Assam holidays.